

Bella Festa

PARTIES WEDDINGS CORPORATE EVENTS

WEDDING SERVICES

Pre-Wedding Coordination

- Rental Assistance-getting bids, meeting for selection, placement of the orders (linens, tables, chairs, chair covers or pads, china and silverware, etc.)
- Preparation of schedules, timelines and guidelines
- Contacting vendors for details, set-up times, review of contracts
- Track Vendor deposits, payments and due dates
- Research Accommodations for out-of-town guests
- Assist with design of wedding
- Assist with setting up any transportation
- Assisting with Wedding favors selection
- Assisting with Wedding party gifts
- Assemble and Mail Invitations
- Track guest responses Assemble and Deliver Guest Welcome Gifts
- Unlimited Planning Meetings – Client and/or vendor meetings
- Final Meeting to review all details

Rehearsal & Wedding Day

- Oversee Rehearsal
- Orchestrate all details of wedding day – including set up
- Unlimited coverage for day of event
- Includes one assistant for rehearsal and wedding day

À LA CARTE SERVICES

Additional services are available à la carte. Examples of our most popular à la carte services:

- Contact Guests that have not responded by R.S.V.P. deadline
- Assistance with Wedding Rehearsal dinner locations and coordination
- Plan activities for out-of-town guests
- Make arrangements for “day after” brunch